**JOB DESCRIPTION**

# POSITION: Operator

**REPORTING TO:** Transport and Operations Manager.

**SALARY:** Salary will reflect relevant qualifications, training and experience.

**HOURS OF WORK:** Monday - Friday 7.30 am – 5.00 pm

Overtime may be required. May include night shift and weekend shifts.

**LOCATION:** 94-96 Hillsborough Road Carryduff BT8 8HT and

or 116-120 Duncrue Street, Belfast, BT3 9AR.

**HOLIDAY ENTITLEMENT:**  28 days which includes 8 bank holidays

**OVERALL PURPOSE OF THE JOB:**

To assist with the overall operation of the treatment plant including the sorting and

processing of waste. To maintain operative equipment to ensure its working order at all

times. Will entail some manual handling duties.

**AREAS OF RESPONSIBILITY:**

* To fully comply with Terms & Condition established for this position
* To ensure issued/received Personal Protection Equipment is always maintained in a hygienic condition and used throughout the course of your related duties
* To implement instructions given to you by your direct Line Manager
* To fully comply with Company Quality Safety & Health & Safety policy and procedures related to your position.
* To ensure the correct use of service equipment is used appropriate throughout the course of the job. Ensure it is cleaned and securely replaced.
* Ensure that operating equipment is always maintained in working order and report defective equipment immediately.
* To carry out such further tasks and duties as may from time to time be delegated by your Line Manager.
* Be prepared to work overtime.
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* The above is not an exhaustive list of duties and you will be requested to perform different tasks as necessitated by your changing role within the organisation and overall business objectives of the organisation.

**PERSONNEL SPECIFICATION -**  **OPERATOR**

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|  |  | **ESSENTIAL** | **DESIRABLE** |
|  | **QUALIFICATIONS/**  **ATTAINMENTS** | No Essential qualifications have been established for this post. | CSR Card or other relevant health & safety qualification  Driving License |
|  | **RELEVANT EXPERIENCE** | Must have some experience in the Operation & Monitoring of heavy plant and machinery. | Experience in operating agricultural type machinery.  Mechanical experience.  Industrial Cleaning |
|  | **SPECIAL ATTRIBUTES** | The ideal candidate will be a good communicator, be able to use own initiative and work as part of a team. They will be able to take on new challenges and will be keen to learn new skills and responsibilities in all aspects of the business.  Candidates should be aware that this role will entail heavy Manual Labour.  Must be available to participate on out of hours/overtime schedule rota. |  |
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|  | OTHER SPECIAL ATTRIBUTES | Must be reliable and have a good timekeeping and attendance record. Must be available to work overtime as and when required, this may include shift work. |  |